

Forward Plan of Key Decisions

The County Council must give at least 28 days’ notice of all key decisions to be taken by members or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to the [West Sussex Plan](#) priorities of:

- **Best Start in Life** (those concerning children, young people and schools)
- **A Prosperous Place** (the local economy, infrastructure, highways and transport)
- **A Safe, Strong and Sustainable Place** (Fire & Rescue, Environmental and Community services)
- **Independence in Later Life** (services for older people or work with health partners)
- **A Council that Works for the Community** (finances, assets and internal Council services)

The most important decisions will be taken by the Cabinet sitting in public. The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the County Council’s website and from Democratic Services, County Hall, West Street, Chichester, PO19 1RQ, all Help Points and the main libraries in Bognor Regis, Crawley, Haywards Heath, Horsham and Worthing. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
West Sussex Plan priority	Which of the five priorities in the West Sussex Plan the proposal affects.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Select Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council’s budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as ‘rolling decisions’.

Each month the Cabinet will consider the Council’s performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council’s budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033022 22533, email helena.cox@westsussex.gov.uk.

Published: StartValidDate

Forward Plan Summary

**Summary of all forthcoming executive decisions in
West Sussex Plan priority order**

Page No	Decision Maker	Subject Matter	Date

Cabinet

Development Agreements: New Monk's Farm

In October 2018 the Planning Committee of Adur District Council resolved to approve a planning application for 600 new houses and a retail store, to be built in Lancing on the site known as New Monks Farm, subject to completion of a section 106 planning agreement.

The County Council is a landowner of the gypsy and traveller site known as Withy Patch, which forms a small part of the land within the proposed development scheme. The gypsy and traveller site is currently located at the proposed access to the development site from the A27.

The County Council has been in negotiation with the developers, The Community Stadium Ltd (TCSL) regarding the sale or disposal by the County Council of the current gypsy and traveller site at Withy Patch and the provision of a new gypsy and traveller site within the New Monks Farm development.

The Cabinet will be asked to agree to the County Council entering into a development agreement with TCSL which provides for TCSL to construct a new gypsy and traveller site within the New Monks Farm development and for the reprovision of the gypsy and traveller site and facilities.

On completion of the construction of the new site the County Council will acquire the freehold estate of the new site, and will, in exchange, transfer the freehold estate of the current site to TCSL.

The County Council will keep current site residents updated on progress of the site transfer, engaged around plans regarding proposed new site facilities and supported during transition arrangements. The current site residents will be offered relocation to the new gypsy and traveller site on completion.

Decision by	Mr Crow, Mr Elkins, Mr Hunt, Mrs Jupp, Mr Jupp, Mr Lanzer, Mr Marshall, Mrs Russell, Mrs Urquhart - Cabinet
West Sussex Plan priority	A Council that Works for the Community
Date added	18 December 2019
Month	February 2020
Consultation/ Representations	Arrangements for Select Committee scrutiny are to be confirmed. Local members have been informed and a programme of engagement has commenced with residents of the Withy Patch. Representation can be made via the officer contact.
Background Documents (via website)	None
Author	Elaine Sanders Tel: 033 022 25605, Emily King Tel: 033 022 23876
Contact	Suzannah Hill Tel: 033 022 22551

